YOUR NAME/SURNAME

ADDRESS:

PHONE NUMBER:

EMAIL:

PERSONAL PROFILE

SKILLS

Use bullet point

EMPLOYMENT HISTORY (list your jobs from the most recent to the oldest one)

*Name of the organisation/shop/office.., location, dates*

**Position covered**

Duties

EDUCATION (the most recent- the oldest)

*Name of school, location, dates*

Bachelors of Arts/ Master of Arts in../ High School, mark (optional)

INTERESTS